

3/4 This is a good grading system for a self-contained classroom. However, you don't explain what types of grades are given on the report card (numbers or letters) and what they mean. You did a great job of emphasizing that the grade is based on the student's functional level.

Dear Parent,

Enclosed you will find your student's first 9-week report card. I wanted to take this opportunity to clarify and explain what I grade and how I determined the grade for your student. You will notice that your student has received grades in the following grade-level content areas: English, Math, Reading, Science, and Social Studies. You will also see that your student has a grade for Special Studies. Students must earn a numerical grade for all content areas every nine weeks in the following three areas: homework, participation, and assessment. The report card reflects grades earned on your student's functional level, not academic grade level.

Homework grades are collected by completing work that is brought home by your student such as reading logs, math worksheets, etc. Homework is graded on ~~on~~ completion and not accuracy. Participation grades are collected by participating in activities in school and in the community. Finally, assessment grades are collected through data collection as well as other classroom and community activities. Below is the grading scale used to calculate student grades:

Participation = 70%

Homework = 20%

Assessment = 10%

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Total = 100%

An important thing to note is that grades reflect work completed at your student's instructional level. Grades do not reflect work completed at your student's grade level. Reading and math grades are typically collected through the use of Reading Logs as well as activities in group work and one-on-one instructional time and IEP goals. English grades are typically

collected through the use of spelling, writing, and other fine motor activities. Science grades are collected through cooking activities, using measurements, as well as daily living skills and independent living skills, such as laundry and doing the dishes. Social Studies grades are typically collected through work in the community, such as grocery shopping. While this is not an all encompassing list, these are the activities your student has been graded on during the past nine weeks.

I have enjoyed getting to know your students and working with them. I am very fortunate to be able to work with a great group of students.